

PAYMENT VERIFICATION

The UST Cleanup Fund can only reimburse claimants who have paid or will pay for costs claimed. In order to verify that the claimant pays all costs, proof of payment must be submitted. Cancelled checks are the most desirable means of doing this. The following is some helpful information regarding cancelled checks:

- Cancelled checks must show **bank encoding**
- If the check exceeds the invoice amount, provide a breakdown for all invoices paid by that check
- Cancelled checks must clearly show that the claimant paid for the costs claimed
- Payment to vendors must be made within 30 calendar days of receipt of reimbursement from the UST Cleanup Fund

Example of a cancelled check

Rusty Tank		10111
P.O. Box 4444		
Anywhere, CA 95555	Date: <u>3/31/00</u>	
PAY TO THE ORDER OF: <u>ABC Consultants inc.</u>	\$ <u>2,248.47</u>	
<u>Two thousand two hundred forty-eight and 47/100</u>		DOLLARS
THE BANK		
1234 MAIN ST.		
ANYTOWN, CA 95554		
MEMO <u>Invoice #1</u>	<u>Rusty Tank</u>	Bank Encoding
<u>⑈121137807⑈ :1220 000152088⑈</u>		<u>:⑈0000224847⑈</u>